



Remote Learning Guidance

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Should work not be available via our learning portal Microsoft Teams – children will be emailed homework packs or parent/carer contacted to pick up from the school premises. As soon as is practicable all work will be available via Microsoft Teams which may include and/or Zoom lessons with the child's teacher.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we may need to make some adaptations in some subjects. These changes will be communicated to parents via the school's app and individual parent email.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Primary school-aged pupils	<ul style="list-style-type: none">• EYFS & Key Stage 1 – 3 hours per day• Key Stage 2 – 4 hours per day
----------------------------	--

Accessing remote education

How will my child access any online remote education you are providing?

Parents are required to navigate to our learning platform Microsoft Teams – navigate online to <https://www.microsoft.com/en-gb/microsoft-teams/group-chat-software> or download the app for phone or tablet.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Parents/carers are required to send an email to admin@conway.greenwich.sch.uk highlighting their challenges with remote education detailing the type of internet access they can utilise and whether or not they have access to a laptop or tablet.
- Upon approval the school will lend laptops to those families that require remote access support. The school business team will contact the parent/carer who will be required to attend the school office to sign out and pick up the laptop.
- The laptop procedure can take approx. 2 days during this time the school business team will issue physical homework packs via the school office, these will need to be picked up by a parent/carer when informed to do so.
- Homework packs can be returned for marking by hand to the school office, please call 020 8854 0897 to arrange a drop off appointment.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- live teaching (online lessons)
- recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities (as per the schools full opening guidance, schools are expected to avoid an over-reliance on these approaches)

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- We have the expectation that all children that can access remote learning will be available and on-line between the hours of 9am and 3:30pm
- Parents are required to ensure they are setting routines with their child/ren in support of their remote learning.
- Parents are required to communicate with the school or teacher directly should they have specific challenges and or issues with remote learning and their child engagement.
- EYFS & KS1 children will require a greater level of support and input from their parents we suggest
 - 30 minutes of reading each day
 - Direct support and input on our remote learning platform J2e

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Teachers mark your child's work daily and will inform the senior leadership team of children that are not engaging with learning, the child's teacher will then try to make contact to discuss any issues. Should the teacher not get a reply within 24 hours, a member of the business team will contact parents to ascertain any issues challenges and support where needed.
- Teachers will contact parents either within the chat box on J2e, via email or possibly by phone should they have any individual concerns about a child or their learning journey.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- All work is marked daily with basic comment
- Your child will receive a next step or development point comment at least once a week within the core subjects of reading, writing and mathematics.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Written packs of learning linked to the child's specific requirements/needs are available from the school office – please call 020 8854 0897 to arrange a pick up appointment.
- The SENCO and Safeguarding Lead Teacher will contact SEN children once a week to discuss wellbeing and the learning journey
- Where possible and dependant on staffing numbers – school support staff will be deployed to work with your child/ren individually either via J2e or within Zoom Classroom lessons

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- Fortnightly learning packs will be resourced by the class teacher and will be available for pick-up from the school office on the morning after the school has been informed of the self-isolation.
- Completed homework packs can be dropped off at the school office and will be forwarded to the child's teacher