

## **Remote Working Privacy Notice**

Staff, learners and other associates at Conway Primary School will make use of personal data both in and outside of the organisation setting.

This will include homework, planning, marking, remote learning and collaboration with colleagues. It will also include administration processes and facilities management.

Conway Primary School will review the use of suitable technology for remote working and home learning, and ensure that appropriate technical, security and organisational measures are taken. The choice of technologies and processes will consider the needs of Conway Primary School to respect and protect the rights and freedoms of its staff, learning and the wider community with respect to personal data.